

stanford jazz  
WORKSHOP



# 2010 Jazz Residency Information

Dear Jazz Residency Participant,

Greetings from Stanford Jazz Workshop!

We are delighted that you will be participating this summer. This document should answer many of the questions you may have about our program. If you cannot find the information that you need here, please call our Registrar, Janel Thysen at (650) 736-0324, or email [registrar@stanfordjazz.org](mailto:registrar@stanfordjazz.org).

Stanford Jazz Workshop (SJW) is a community of students and teachers who gather together from different places and cultures to share their ideas and approaches to music, to perform, and to learn from each other. It is always a lot of fun and a very rewarding experience. A good thing to keep in mind is not to worry about the things you don't yet know. SJW is a great place to learn, and we have students at all levels of experience. Everyone comes to SJW to learn, and even the teachers go home with new ideas. Often the difference between a musician who sounds comfortable and one who struggles is just a matter of a little knowledge, concept, or experience, and SJW is the perfect place to get all those things. We're looking forward to some wonderful music!



Jim Nadel, Artistic and Executive Director

*P.S. It may be a good idea to spend some time with your instrument in the days before coming to SJW. We do a lot of playing and it's good to be warmed up. Also review what you might already know about theory, scales, harmony, etc. Once again don't worry if you don't know a lot because you will be learning along with other people at your level. You'll be surprised at how much you pick up in a short time.*

## Table of Contents

I. Before You Come to the Workshop .....	4
II. What to Bring .....	4
III. Registration Day–Sunday .....	6
IV. Dorm Information: Residents Only.....	8
V. Daily Schedule (Monday–Friday) .....	9
VI. SJW Daytime Event Descriptions .....	10
VII. Evening Event Descriptions.....	11
VIII. Miscellaneous Information (Travel, Directions, Checklist) .....	12

## I. Before You Come to the Workshop

- For minors only: the Health & Parental Responsibility Agreement form must be returned by **June 1, 2010** for all students under the age of 18. Please visit: <http://www.stanfordjazz.org/education/forms.html> and download the 2010 Health Release form.
- Tuition and Final Payment: All financial balances owed to SJW must be postmarked by **June 4, 2010**.
- Refunds or Cancellations: June 4, 2010 is the postmark deadline for cancellation in order to receive a refund of Jazz Camp and/or Jazz Residency tuition (and housing and meals if applicable), minus deposit. June 30, 2010 is the postmark deadline for cancellation to receive a 50% refund of Jazz Camp and/or Residency tuition (and housing & meals if applicable for applicants under 18), minus deposit. No refunds will be issued for cancellations received after June 30, 2010.
  - All balances can be paid on the following secure website:  
<https://stanfordjazz.org/Registration/payment/>

Mail checks and other required materials to:  
Stanford Jazz Workshop  
Attn: Registrar  
PO Box 20454  
Stanford, CA 94309

- Instrument Rental Requests: Should be made by **June 25, 2010**. Payment will then be due one week after availability of instrument is confirmed.
- Resident Student Check-In/Check-Out: Please notify us at least two weeks in advance of your arrival which day you will be checking out, or if you plan to arrive or leave after regular check-in/check-out times. If you need to arrive early or stay a day later you may arrange for a Saturday night stay over.

## II. What to Bring

Please see the last page of this packet for a checklist of items to bring to camp.

### Instruments

Getting to a music store can be difficult once you arrive at Jazz Residency. Please bring the instrument(s) you plan on playing during your stay here. Include extra reeds, strings, sticks, etc. that you may need. Below are some additional notes about specific instruments, amps, instrument storage, and instrument loans:

- **Pianos and Keyboards:** There will be a piano and/or keyboard provided in every rehearsal room.

- **Guitars:** We have some amps available but you are encouraged to bring your own small portable amp. Please do not bring a large amp.
- **Basses:** We have some amps available, but you are encouraged to bring your own small portable amp. Please do not bring a large amp. It is recommended that you have a pick-up on your bass. If you're planning on flying with your bass, please check with your airline about luggage restrictions/regulations. Some acoustic basses are available for rental at Jazz Residency. Please inquire early about availability if you would like a rental bass.
- **General Notes about Amps:** We will have a Peavey KB100 in every combo room. These amps have three channels, no effects, and limited equalization. If bass and guitar players don't bring amps, they may both plug in to the KB100. Jazz Residency students may not remove amps from the rooms in which they are located. For all performance situations, separate guitar and bass amps will be provided.
- **Drums:** You may bring your own drum set or SJW can provide a set in your classroom for combo playing and live performances. There will be a **\$35 usage fee** if you use our sets. Students will be able to use any of the drum equipment in our classrooms. These drums will be kept in their designated combo rehearsal room and cannot be moved by students. The usage fee does **not** guarantee the exclusive use of any one drum set but will allow you to use all of our sets in the building. These sets may only be used if the space they are in is available. These practice opportunities will usually be at night when there are no classes in session. Jazz Residency participants who do not bring their own sets may have to share sets during masterclasses. Students should bring their own sticks, and may bring their own cymbals if they prefer. Sets will be provided at all performance situations. If you plan to bring your own drums, your drums will be set up and stored in a secure rehearsal hall where all drum masterclasses will take place and where you will have exclusive access to your drums (no one else will be allowed to play on your set). Please note that if you bring your own drums, you will not be expected to pay the drum usage fee, but you will be expected to play on other SJW drum sets during combo rehearsals and performances.
- **Instrument Storage:** There are a limited number of lockers available on a first come, first served basis on the first day of registration, but you must provide your own padlock. There will also be a secure instrument storage room accessible during the day. Please have your name written on your instrument case.

- **Instrument Rentals:** There are a limited number of instruments available for Jazz Residency students. If it is difficult for you to bring your own instrument please contact us by June 25, 2010 to request that an instrument be reserved for you. A rental fee of \$50 and a refundable deposit of \$250 will be required for most instruments. Students will be fully responsible for damage that occurs while an instrument is in their care. Rental fees and deposit will be due one week after confirmation of availability. Financial aid recipients are exempt from this fee. Our rental basses come equipped with their own pick-ups, but feel free to also bring your own. If you will be renting a cello from us, we do not have pick-ups for these instruments. To reserve an instrument, please email us at registrar@stanfordjazz.org or call (650) 736-0324. You may make your payment online at <https://stanfordjazz.org/Registration/payment/> or send a check.

### **Clothing**

The weather during the summer is usually hot and dry although the nights will cool off a bit. Dress is casual at SJW, and shorts and T-shirts are acceptable. There will be a student performance for which you may want to bring something a little nicer (e.g. a polo shirt and khaki pants, or a summer dress or skirt).

### **Food on Campus**

Attendees should be sure to bring money for food or bring food with them. Dorm residents who are minors will receive meal cards to purchase food. There are several choices for food on the Stanford campus located in or near Tresidder Union. The hours of operation will be made available at the start of the Jazz Residency. Convenience stores as well as smaller food chains such as Subway are also available for food purchases. Average meal prices are \$8 to \$15 per meal.

Additional Stanford campus dining options are listed on the following website:  
<http://www.stanford.edu/dept/visitorinfo/activities/dining.html>

## **III. Registration Day - Sunday**

### **General Registration Day Schedule (details below)**

11:00 am–1:00 pm..... Dorm Check-In Begins (Information in Section IV)  
 12:30–3:00 pm ..... Jazz Residency Registration/Placement Interviews Begin  
 3:00 pm..... Meeting for Vocalists Only  
 4:00 pm..... General Meeting for Students, Faculty, and Staff Only  
 (Mandatory meeting for students under 21 to follow)  
 10:00 pm..... Dorm Meeting for Residents Under 18 Only

### Optional Activities

8:00 pm..... Concert  
 3:00 pm..... Meeting for parents of minor students  
 10:00 pm..... Coffee House Faculty Jam Session

Registration begins on Sunday afternoon at **12:30 pm** at the Braun Music Center on the Stanford University campus. Registration tables will be set up in front of the main entrance, just outside the main lobby. In order to register you may wait in line, which can take up to 20 minutes, or take an appointment card and come back at the time the card designates. After checking in at the registration

tables there will be placement evaluations for all students. Students will be given red folders that will include their *Registration Day Evaluation Schedule*. Students should bring their instrument and a pencil. Resident students who will be staying in the dorms should check-in at their dorm prior to registration at Braun. Dorm check-in begins at 11:00 am. Directions to the Braun Music Center are in the Miscellaneous Information section of this document.

If you will be arriving after 3:00 pm, please let us know as soon as you know so we can make appropriate arrangements. Please contact us as far in advance as possible by calling (650) 736-0324 or email [registrar@stanfordjazz.org](mailto:registrar@stanfordjazz.org).

### **Registration at the Braun Music Center**

Sunday is the most hectic day at Jazz Residency because about 200 participants need to register, be evaluated, and be placed in classes by our staff in a few hours. A little patience on everybody's part makes things move smoothly. To assure things run more smoothly, please read all of the instructions on the *Registration Day Evaluation Schedule* document in the red folders provided on registration day. Our registration tables are staffed by experienced volunteers; however, you should save your questions for the 4:00 p.m. general meeting, at which time, a Stanford Jazz Workshop staff member will be happy to answer any questions that are not covered in this document or in the materials provided at registration.

#### **On registration day there are three main things that happen:**

- **Placement Evaluation**

This is to evaluate the general jazz playing ability of the student in order to place him/her in an appropriate combo. Bring your instrument and a piece of music that you enjoy playing. You may also be asked to read something. The evaluation takes about 10 minutes. You will get details and where your evaluation will take place at registration. Vocalists will not have a placement evaluation and will instead meet as a group at 3:00 pm to discuss their weekly schedule with the head of our vocal program.

- **General Meeting**

There will be a short general meeting for everyone at 4:00 pm. We will introduce our faculty, play some music, and give out general information. For all resident students under 21 years of age, there will be a short mandatory meeting after the general meeting.

- **Concert at 8:00 pm: Dave Douglas Quintet Plus.**

The concert is free for all Jazz Residency participants, but family/friends of Jazz Residency participants wishing to attend this concert or others during the week should purchase tickets in advance at: <http://www.stanfordjazz.org/jazzfestival/index.html>

Tickets may also be available at the door, but many shows do sell out in advance.

### **Places to eat on campus during registration day**

If you need a bite to eat, the best place to go is Tresidder Union building, which is located to the left of Braun Music Center and directly across from Dinkelspiel Auditorium. Inside you will find several options: CoHo, a coffee house that serves sandwiches, salads and hot dishes; Jamba Juice; and The Treehouse, which serves pizza, burritos, and burgers.

**Lockers**

You will find lockers for storing small and medium-sized instruments on the first and second floors of Braun Music Hall. Yellow signs will mark the way. All large instruments such as basses should be stored in the Braun Rehearsal room located to the right of the lobby. Lockers are first-come-first-served, and you must provide your own padlock. There will be a separate, secure room for small instrument storage, which you can use if there are no available lockers.

**IV. Dorm Information: Residents Only****Check-In: 11:00 am and 1:00 pm**

This year all residents will stay in one of three “row” house dormitories at Stanford University: Xanadu, Mars and Phi Kappa Psi. To pick up your key, go to the main office at Lasuen Row Program Center. If you arrive during regular check-in hours of 11:00 am–1:00 pm, you should see tables set up right outside for check-in. You can pick up your key and begin putting items in your room at 11:00 am. After settling into your room, report to the Braun Music Center for registration. Registration at the Braun Music Center begins at 12:30 pm.

**Late or Early Check-In**

If you are unable to check in during regular check-in hours of 11:00 am–1:00 pm, you will need to pick up your key inside the Lasuen Row Program Center which is open from 8:00–10:00 pm 7 days a week.

Dorm Check-In/Out: Lasuen Row Program Center: 572 Mayfield, Stanford, CA 94305

*Link to Map:* <http://campus-map.stanford.edu/index.cfm?ID=11-180>

Registration: Braun Music Center: 541 Lausen Mall, Stanford, CA 94305

*Link to Map:* <http://campus-map.stanford.edu/index.cfm?ID=02-210>

**A key deposit of \$125 will be required for all students staying in the dorms.** In early July, you will receive an email that will detail how to make the deposit payment using a credit card online. You will only be charged if the key is lost.

**Check-Out (Friday before 10:00 pm or by 10:30 am Saturday)**

Jazz Residency ends at 5:00 pm on Friday (all participants, however, are invited to attend that evening’s concert—the SJW All-Star Jam—free of charge. This concert is always a highlight of the summer). There are no classes on Saturday, so participants may check out of their dorms on Friday evening anytime before 10:00 pm or between 8:00 am and 10:30 am on Saturday morning. Participants must return all dorm keys when they check out, or forfeit their key deposit. The housing office is open from 8:00 am to 10:00 pm every day. **Keys must be returned to the housing office, not the Stanford Jazz Workshop office.**

Please email at least two weeks in advance of your arrival to let us know whether you will be checking out on Friday evening or Saturday morning. Email us at [registrar@stanfordjazz.org](mailto:registrar@stanfordjazz.org)

**Students Under 18**

There will be a mandatory curfew for all residents under the age of 18, and counselors will conduct curfew checks in the dorms each evening. Students must be back in the dorm by 10:00 pm for the

evening check-in. After checking in, students have the option of attending the Coffee House Faculty Jam Session accompanied by counselors. Breaking curfew can result in expulsion from this program.

**Internet Access**

Students may bring their laptop computers with them to Jazz Residency if they like. There is no free wifi in the dorms rooms, however the Stanford Residential Computing Office provides wireless or in-room Ethernet connections for a fee of \$30.00 per week. In addition, students can receive free wifi at the Bookstore. You may find more information at:

<http://rescomp.stanford.edu/conferences/connections.php>

**V. Daily Schedule (Monday–Friday)**

**Classes begin on Monday morning at 9:00 am**

Although there may be slight daily variations, the basic daily schedule, beginning Monday, is outlined below. Vocalists will confirm their daily schedule at Masterclass.

**Monday–Thursday schedule**

- 9:00–10:00 am .....Theory Class
  - 10:15–11:45 am .....Masterclass
  - 12:00 pm .....Lunch and Concert in the Tresidder Union Back Patio
  - 1:00–2:25 pm .....Specials (see descriptions below)
  - 2:30–4:20 pm .....Early Combos/Latin Ensemble and Afternoon Activities
  - 4:30–6:20 pm .....Late Combos/Latin Ensemble and Afternoon Activities
  - 6:20 pm .....Dinner Break
  - 8:00–10:00 pm .....Festival Concert (see the concert schedule for details)
  - 10:00 pm–12:30 am ...Coffee House Faculty Jam Session (Sunday–Thursday)  
Jam Session for Vocalists and friends in Campbell Recital Hall
- Note:** Curfew for Residents under 18 years will be 10:00 pm.  
See “Students Under 18” in previous section for curfew rules.

**Friday schedule**

- 9:00–10:00 am .....Theory Class
  - 10:15–11:45 am .....Masterclass
  - 12:00 pm .....Lunch and Concert in the Tresidder Union Back Patio
  - 1:20–2:00 pm .....Charlie Parker Memorial Jam
  - 2:00–3:20 pm .....Specials
  - 3:30–4:40 pm .....Early Combos
  - 4:50–6:00 pm .....Late Combos
  - 6:20 pm .....Dinner Break
  - 8:00–10:00 pm .....Faculty Concert (SJW All-Star Jam Session)
  - 10:00 pm–12:30 am ...Party in Campbell Courtyard
- Note:** Curfew for Residents under 18 years will be 10:00 pm.  
See “Students Under 18” in previous section for curfew rules.

**\* After Combos on Friday**

Please return all instruments and other borrowed equipment after the combo periods on Friday before 6:30 pm to the SJW office in room 232, Braun Music Center.

**VI. SJW Daytime Event Descriptions****Theory Classes**

Each morning there will be 3–5 theory classes from which to choose. Theory classes begin at 9:00 am Monday morning and many run sequentially for five days. Theory class descriptions will be posted on Sunday, August 1.

**Masterclass**

In this class there will be instrument specific lectures/demonstrations given by different faculty members every day. There may be more than one offering for any given instrument. You may attend any masterclass you choose, for example you may choose to attend a piano masterclass even if you play saxophone.

**Specials**

Every day at 1:00 pm there will be a variety of one-time lecture/demos given by our faculty on many different topics, such as: Latin percussion, a discussion of the music business, piano voicings, an artist's life in jazz, new ways to improvise, etc. We will post a list of the week's 1:00 pm Specials Sunday evening in the Braun lobby.

**Combos**

During this class, students will play music with others of similar playing ability under faculty direction. We will post the combo assignments on Monday by noon in the Braun lobby. It may be possible for some — but not all — students to play in two combos. This will depend on scheduling restrictions but we will try to accommodate you the best we can. This year some vocalists may be joining combos as well (see “Singers as Instrumentalists” below for details).

- **Early Combo vs. Late Combo**

The only difference between Early and Late combos is the time slot that they meet. If due to outside activities you have a critical need to be either in the Early or Late time slot, please alert the office (room 232) before 4:00 pm on Sunday. (We make no guarantee that we can accommodate everybody. If you don't have an urgent need, please do not make a request.)

**Latin Ensembles**

These bands are for all instrumentalists and vocalists and will focus on many popular Afro-Caribbean forms and rhythms. Students can attend these combos, led by John Calloway, during the period that they are not playing in a combo (late or early). While these ensembles are run on a drop-in basis, space is limited and participation is at the discretion of the instructor.

**Afternoon Activities**

In addition to the Latin ensembles, a daily activity will be offered for participants to spend their “off-combo” time both early and late periods Tuesday through Thursday. The activity will vary each day

and will involve subjects such as ear training and general playing critique. Details will be posted when Jazz Residency starts.

### **Singers as Instrumentalists**

This new track will integrate a limited number of advanced level singers into the instrumental combo program, where they will join fellow student instrumentalists in daily combo rehearsal. Designed for vocalists who wish to explore and practice small ensemble material in a role comparable to that of an instrumentalist. Singers must demonstrate proficiency at sight-reading and improvisation to participate; auditions will be held on the first day of Jazz Residency. “Singers As Instrumentalists” students may also participate in the regular curriculum of the Vocal Program, and have the option of attending advanced elective classes. If you plan to audition for this program please send an email to registrar@stanfordjazz.org.

### **Educator Class**

A class for educators interested in learning more about teaching instrumental jazz will be offered during the late combo period, Monday through Friday. Those wishing to take this course will need to request an early combo period placement (by alerting room 232 before 4:00 pm on Sunday, August 1, 2010). This class may be taken for credit, as explained below, in the Miscellaneous Information section.

### **Students Playing Multiple Instruments**

Students can play and study multiple instruments while attending Residency, but their primary instrument must be the one they entered on the registration form. Students’ primary instrument will be the one they play in their evaluation and throughout the week in their combo. They may play other instruments as they choose in their classes.

## **VII. SJW Evening Event Descriptions**

### **Concerts**

- **Festival Concerts**

Concerts begin at 8:00 pm every evening. Your nametag is your admission ticket (Sunday–Friday). Minor students who want to attend the concerts must check in with the concert-duty counselor by 7:30 pm (at least 30 minutes before showtime) to be guaranteed a seat.

- **Recording Devices:**

There will be absolutely no recording allowed at any of the evening concerts. All other events may be recorded **with the permission of the artists involved**.

### **Participant concert:**

Thursday beginning at **7:15 pm**. All combos will have the opportunity to perform. The concert venues will be Dinkelspiel Auditorium, Campbell Recital Hall, Braun Rehearsal Hall & the Coffee House (CoHo). **Friends and family are welcome and admission is free.** Information as to where and when each student will be playing will be posted in Braun Music Center on Thursday afternoon. Please **do not** call our offices to find out the concert scheduling for a particular student, as it is unrealistic that we can provide this information over the phone for everyone who calls. We appreciate your understanding.

**Coffee House Faculty Jam Session (Sunday–Thursdays nights)**

The late night jam at the Coffee House (CoHo) is the community's window into the Stanford Jazz Workshop. Our priority is to provide an entertaining, “professional style” show that features SJW faculty talent. Some students may be invited to sit in at the discretion of the faculty emcee.

Opportunities to sit in are subject to change due to time constraints, musical situations, or special circumstances. If you want to perform, please speak to the emcee.

**Campbell Jam Session**

A faculty supervised nightly jam begins immediately after the evening concert and focuses on vocal jazz, but all instrumentalists are invited to participate. (Monday through Thursday)

**Private Jam Sessions**

Students wanting to organize private jam sessions may check out keys to combo rooms during the evening.

**Party**

There will be a party after the faculty concert on Friday night to celebrate a great week of music. Bring your dancing shoes.

**VIII. Miscellaneous Information****Directions to Stanford's Braun Music Center**

The Braun Music Center is located at 541 Lausen Mall, Stanford, CA 94305 on the Stanford University campus. When driving to Stanford, take 101 (Bayshore) FWY or 280 FWY.

**From 101**, take Embarcadero Rd. exit and drive southwest about 3 miles, crossing El Camino and onto the campus (once you cross El Camino, Embarcadero turns into Galvez St. for about 0.5 miles until you get to Campus Drive). Turn left on Campus Drive (left is Campus Drive East). Follow Campus Drive East until you reach Mayfield (approximately 1.1 mile). Turn right onto Mayfield. At the next stop sign turn left and immediately turn right into the parking lot that serves Braun Music Center, Dinkelspiel Auditorium, and Tresidder Union.

**From 280**, take the Page Mill exit and go east on Page Mill. At the second light, turn left on Junipero Serra Blvd. At the second light turn right on Campus Drive East. Follow Campus Drive until you reach Mayfield (approximately 0.5 miles). Turn left on Mayfield. At the next stop sign turn left and immediately turn right into the parking lot that serves Braun Music Center, Dinkelspiel Auditorium, and Tresidder Union.

**Link to Map of Braun Music Center:** <http://campus-map.stanford.edu/index.cfm?ID=02-210>

**Dorm Check In/Out:** Lasuen Row Program Center: 572 Mayfield, Stanford, CA 94305

For students staying on campus, the Lasuen Row Program Center Housing Office is located just up the road and across the street from the parking lot outside of the Braun Music Center.

**Link to Map Lasuen Row Program Center:** <http://campus-map.stanford.edu/index.cfm?ID=11-180>

## Parking

Weekly parking permits may be purchased for \$23.50 at the housing office. The permits are valid only in areas designated for Resident Student Permit lots including 'EA', 'ES', 'SO', 'WE' and 'SJ' parking. Weekly permits are not valid in 'A', 'C', or 'SH' lots. The permit must be taped to the inside of the front windshield (on the driver side, in the lower left-hand corner). The permit is not valid at any metered spot. All paid parking on campus is free on Saturday and Sunday and after 4:00 pm on weekdays. Resident students who are minors will not be allowed to drive during the workshop.

Stanford University Parking Area map:

<http://transportation.stanford.edu/pdf/parking-map.pdf>

## Travel & Transportation

Participants arriving by air should fly into either San Francisco (SFO) or San Jose (SJC) airports. SJW does not provide transportation between airports and campus. Below are a few options for services that provide ground transportation:

Super Shuttle: (800) 258-3826 or (415) 558-8500

From SFO and SJC: \$26.00 (\$9.00/each additional person) one-way and \$50 roundtrip. Reservations are required. Pick up will be at Terminal 1 (across from Air Canada) or Terminal 3 (across from United door 3). Runs 24 hours a day. For fare and schedule updates, visit:

<http://www.supershuttle.com>. **16 is the minimum age for unaccompanied minors.** Policy strictly enforced.

Mosaic Global Transportation (Private Car Service): (800) 398-7881 or (650) 864-9701

<http://www.mosaicglobaltransportation.com/>. When booking, please mention you are attending the Stanford Jazz Workshop as they have special pricing for Stanford associated conferences/events. Their rate is \$96 from SFO to Stanford and \$85 from SJC to Stanford. A Mosaic driver will meet you at the baggage claim area.

Tell the driver that you are going directly to Braun Music Center on the Stanford University campus, located at 436 Mayfield Ave. Stanford, CA 94305. For participants staying on campus, tell the driver to go to Lasuen Row Program Center located at 572 Mayfield, Stanford, CA 94305.

Please Note: If you will be arriving after 3:00 pm, please call our office (650) 736-0324 or email us at [registrar@stanfordjazz.org](mailto:registrar@stanfordjazz.org).

Check the Stanford University website for searchable and downloadable maps of campus:

<http://www.stanford.edu/dept/visitorinfo/plan/maps.html>

## Lodging

Students or family members who wish to stay near campus can take advantage of a special SJW rate from our Official Hotel Sponsors: the Stanford Park Hotel or the Rosewood Sand Hill.

Stanford Park Hotel: Please mention the Stanford Jazz Workshop rate when reserving your room. The SJW rate is \$149 for Deluxe King and Queen guest rooms and \$169 for Courtyard guest rooms for Fridays and Saturdays only. For guests staying Sunday through Thursday the rate is \$245 per night. Rates are available through the run of the festival, June 25-August 7, 2010.

Reservations: (650) 322–1234.  
100 El Camino Real, Menlo Park, CA 94025  
<http://www.stanfordparkhotel.com/specials.html>

**Rosewood Sand Hill:** Please mention the Stanford Jazz Workshop rate when reserving your room. The rate is \$250 per night, and this special offer is good through the run of the festival, June 25–August 7, 2010.

Reservations: (650) 561–1515  
2825 Sand Hill Rd, Menlo Park, CA 94025  
<http://www.rosewoodsandhill.com/>

Below is a link to more information about other local hotels/motels:

<http://www.stanford.edu/dept/hds/chs/general/hotel.html>

### **On-Campus Dining Options**

Below is a link to a list of the various dining options available on the Stanford Campus:

<http://www.stanford.edu/dept/visitorinfo/activities/dining.html>

### **Activities in and around Stanford and the Bay Area**

You can find out more information about activities on and off campus at the following websites:

Stanford Visitor's Guide:

<http://www.stanford.edu/dept/visitorinfo/basics/>

San Francisco Visitor's Guide:

<http://www.onlyinsanfrancisco.com/>

### **Merchandise Sales**

T-shirts, music books, CDs, etc. will be sold each night at our merchandise table in the lobby of that evening's concert venue. Merchandise will also be sold on Registration day between 12:30 pm and 4:00 pm. Cash, checks, and credit cards are accepted.

### **Educator Units**

Through a partnership with University of San Diego's Continuing Education Division, K–12 educators and junior college faculty may earn graduate-level professional growth units for their participation in Jazz Residency. Depending upon program selection, teachers can earn 2–4 semester units during their week at the Stanford Jazz Workshop. The costs of the credits are \$60 per unit. Students may register on Sunday afternoon, following registration, in the SJW office in Room 232 of Braun Music Center. Credits are offered as follow:

Jazz Residency (USD# EDU 571AD): 3 semester units

Jazz Residency (Auditor) (USD# EDU 571AE): 2 semester units

Teaching Instrumental Jazz (USD# EDU 571AF): 1 semester unit (Participation in this course requires enrollment in the regular or auditor version of Jazz Residency; there is no separate registration for this course, but you will complete a form that will be provided to you on the day of registration.)

To enroll please visit: <http://www.stanfordjazz.org/education/educators.html>

### **Jazz Residency Rules**

All participants must abide by all Stanford University rules and regulations. Violation of the rules is grounds for dismissal. The use of any illegal substance by anyone, and alcohol consumption by any student under the age of 21 at SJW is prohibited. The use of tobacco products by any student under the age of 18 is also prohibited. SJW has a “no tolerance” policy with any student breaking these rules and violation of these rules is grounds for immediate dismissal.

**If you are a minor (or the parent of a minor student), please review the Rules and Policies on the following page.**

We are looking forward to having you join this summer and most of all we are looking forward to the music!

### **Stanford Jazz Rules for Minors**

- There is to be absolutely **NO USE** of drugs, alcohol or tobacco products on campus grounds.
- Students are expected to attend class on time. Class is not merely an option; it is mandatory for you to attend classes and your assigned combo.
- Respect the faculty, staff, and counselors much as you would respect each other. Conflicts should be resolved in a peaceful and orderly manner; fighting is grounds for dismissal from the Jazz Residency.
- Participants are expected to stay within the boundaries of the Jazz Residency. The areas that students are allowed to be in are: Braun Music Center, Tresidder Union, the Stanford Bookstore, the Stanford Post Office, your assigned resident house, and SJW event and dining sites. The areas you may be in vary somewhat during the day. For example, when classes are in session, you must be there; or, the only time it is appropriate to be at a concert site is during an SJW concert. This will be explained at the dorm residents' meeting on Sunday night.
- In addition to the above-stated rules, residents who are staying in the dorms must abide by the rules outlined by the dorm counselors, to be discussed at the dorm residents' meeting on Sunday night.
- Please do **not** leave Jazz Residency areas without proper authorization from SJW administration.
- Resident students are not allowed to get into an automobile with anyone without permission from SJW staff.

### **Stanford Jazz Workshop Guidelines**

- Safety first: If you sense a threat to safety, notify a counselor or staff member immediately. In an emergency, call 911 or from a campus phone dial 9 - 911.
- If you have a problem, talk to a counselor or your teacher. If you have a problem with a counselor or teacher, talk to the head counselor or a staff member in Braun Music Center room 232.
- Students at Jazz Residency should not walk around campus alone. Procedures will be explained at the dorm General Meeting.

### **Stanford Jazz Workshop Policies**

- Commuting participants attend SJW from 9:00 am to 5:00 pm and are not permitted to leave our designated area during these hours without written parental permission. They are welcome to attend evening activities and concerts at the discretion of their parents, but SJW will not be responsible for them at this time.
- Any student may be dismissed from the program for any of the following reasons:
  - Being in a restricted area of campus, or leaving campus, unaccompanied by a staff member
  - Being in an opposite-sex hall or opposite-sex designated area in the dorms
  - Leaving their halls after lights-out
  - Stealing or vandalizing property
  - Possessing or using tobacco, alcohol, drugs or weapons of any kind
  - Bullying, hazing, or sexual harassment
  - Undermining the safety or well being of self or others (includes threats)
- No refunds will be made to a student dismissed from the program.

## **Jazz Residency Checklist of Items to Bring**

### **Everyone:**

- Your instrument (or arrange to rent one by June 25, 2010) Extra reeds, strings, etc.
- A piece of music to play for the placement evaluation
- Padlock for instrument locker (participants with large instruments such as bass and drums do not need one since your instruments will be stored in Braun Rehearsal room)

### **Commuters:**

- Lunch or money for lunch (average meal prices are \$8 to \$15 per meal)

### **Residents:**

- Casual clothing suitable for hot days and cool nights. There will be a student performance for which you may want to bring something a little nicer.
- Washcloth
- Alarm clock
- Small fan (dorms are not air conditioned)
- Spending Money (\$60–\$80 per week for books, t-shirts, CDs, snacks, etc.)
- Toiletries (shampoo, deodorant, toothpaste, sunscreen etc.)

\*Please note: Sheets, towels, a blanket, and a pillow will be provided.